**Application checklist**

The application for a study place is made via the online portal of the Albert-Ludwigs-University.

You must register at the following address:

*https://campus.uni-freiburg.de/qisserver/pages/psv/selbstregistrierung/*

You will need the following documents

* a certified copy of your first university degree certificate
* a meaningful overview of the contents of all study and examination achievements of the first degree
* of your first degree (Transcript of Records); please include an overview of the
* please attach an overview of gender-relevant courses if the specific course titles are not the specific course titles are not visible in your ToR
* suitable proof of sufficient language skills
* a copy of the certificate of the general higher education entrance qualification or a relevant
* subject-related higher education entrance qualification, or in the case of a foreign higher education entrance qualification, a copy of the higher education entrance qualification, and in addition, a copy of the certificate issued by the competent state authority recognising the equivalence of the previous education.
* the equivalence of the previous education is recognised if applicable, suitable evidence of professional activity in a gender-sensitive field of gender-sensitive occupational field and the knowledge of gender-relevant questions and problems gender-relevant questions and problems
* a curriculum vitae in tabular form in German or English
* a two-page letter of motivation in German or English, in which
* the applicant's personal reasons for taking up the Master's degree programme in Gender Studies
* a declaration by the applicant in German that he/she/ they is/are not enrolled in a Master's or in a Master's degree programme in Gender Studies or in a related subject.
* subject he/she /they has/have not definitively failed an examination or lost his/her right to has lost his/her/their examination entitlement

The application documents must be submitted to the **application portal by 31 July** for the start of the winter semester.

If you are admitted you will receive an offer of admission via this portal, which you can accept or reject.

If you accept the offer of admission, you can submit an application for enrolment.

We look forward to receiving your applications!